



NEIGHBOURHOOD CIL APPLICATION FORM 2020

What's Neighbourhood Community Infrastructure Levy (CIL)?

Neighbourhood CIL is intended to help address the demands of a new development on the local area. This neighbourhood proportion is up to 25% of CIL receipts in areas with an adopted Neighbourhood Plan and up to 15% (capped at £100 per existing council tax dwelling) in areas without a Neighbourhood Plan. Therefore, if development occurs in an area, funds will be collected for the community to use to mitigate any impacts they have identified

At Solihull, a bidding system is open to communities to attempt to secure funding for projects that will benefit the local area. The fund total will be released annually, in April, and these funds will be open to bids until 1st September 2020. Solihull MBC aim to fund the most appropriate projects (for an area), to ensure this, a screening application form will enable officers to best allocate funding. The funding will be become available once the ward allocation pot reaches £10,000.

Completing this form:

A set of guidance notes on our website www.solihull.gov.uk/cil is available to assist with the completion of this application form, together with guidance around how we make decisions on how funding is distributed and what is expected following the completion of a successful bid. If you need any further advice, please contact the CIL team on 0121 704 8008 or cil@solihull.gov.uk

IMPORTANT: THE FOLLOWING CRITERIA IS MANDATORY IN ORDER TO BID FOR NEIGHBOURHOOD CIL

- Project should be classed as Infrastructure/meets the demands development places on an area
- Projects should not require on-going maintenance
- The body applying should be:
 - o Formally constituted
 - o Has a bank account requiring two unrelated signatories
 - o Has at least two unrelated management committee members if they are an unincorporated organisation or voluntary group
 - o Demonstrates good financial management procedures including records of income and expenditure (or to be partnering with a delivery body who has these structures in place

N.B you may be asked to provide evidence of the above when submitting an application.

PART 1: ABOUT YOU/YOUR ORGANISATION

Name of organisation applying:	Knowle Allotments Society
Address:	Jobs Close Allotments Lodge Croft Knowle
Contact Phone Number:	██████████
Contact Email Address:	████████████████████

Which Neighbourhood fund would you like to bid from?

Dorridge & Hockley Heath <input type="checkbox"/>	Shirley East <input type="checkbox"/>
Knowle <input checked="" type="checkbox"/>	Shirley West <input type="checkbox"/>
Olton <input type="checkbox"/>	Shirley South <input type="checkbox"/>
Silhill <input type="checkbox"/>	St Alphege <input type="checkbox"/>

Location of the Proposed Project:

Full Address and please attach site plan/map showing the location of the project.

Southern end of Jobs Close Allotments – adjoining St Lawrence Close

If your project is located outside of the ward pot you wish to bid from, please explain why you believe that funding should be used for your project in a different ward: (optional)



Who will be responsible for delivering the project?

- Community Group Please go to Part 2
- Other Group/Organisation Please go to Part 2
- Solihull MBC Please go to Part 3

PART 2: COMMUNITY GROUPS/OTHER GROUPS ORGANISATIONS

Please provide the details of the organisation responsible for the project delivery

Organisation Name	Knowle Allotments Society
Project Contact/Person Completing this form:	██████████
Organisation Address (If different from above)	
Phone Number (If different from above)	
Email Address (If different from above)	

What is the legal status of the organisation?

- Registered Charity Charity Registration Number:
- Company limited by guarantee: Company Registration number:
- An unregistered organisation
- Part of regional/national organisation

PART 3 – SOLIHULL MBC APPLICATIONS

Name of Service Area	
Project Manager	
Extension Number	
Email Address	

PART 4: ABOUT THE PROJECT



Project Name:
Knowle Allotments Security Fencing

Total amount CIL amount requested: (Please see www.solihull.gov.uk/cil for information regarding current funding availability)
£3,000

Project Summary:
<i>Outline of proposed project you want to deliver.</i>
Our boundary with St Lawrence Close is insecure – as more teenagers live in Knowle we have suffered vandalism and theft in the last 2 years. We would like to erect a fence to make our site secure

Project Outcomes and Benefits:

Please explain how your project outcomes will benefit communities and how this will be shown after the project is completed.

Project output	Project benefits	Evidence
<i>Outputs should be tangible deliverables from your project . E.G. New Playground Equipment</i>	<i>How will you know the project has been a success? E.G. Increased use of the park</i>	<i>How can you provide evidence to show this has been a success? E.G. Survey of numbers of people using the park</i>
New security fence	Reduced vandalism	Reduced reports of vandalism



Mitigating the impact of Development:

Please explain how your project will support development in the Neighbourhood, this could address a Social or a Physical need.

Over the last 6 months the demand for allotments has increased – we have gone from 4 people on our waiting list to 18. Enhancing the safety and security of ploholders will increase everyone’s enjoyment of the allotments

We are trying to increase the community involvement in our site:

- We have installed 3 beehives onto the site – this has been a great success and “Allotment Honey” is now available. The hives are close to the St Lawrence Close boundary – protecting them is essential
- We have held 2 biennial open days
- We are developing a social media presence

Community Support

Please provide evidence of local support or backing for this project. Additional documentation should be submitted to support this. Please evidence any support from Local Ward Councillors.

Evidence can include letters, emails, petitions or fundraising efforts.

At an on site meeting with Emma Sibbing in February she supported our need for security fencing on our St Lawrence Close boundary



Council Plan

Does the Project align with any of the priorities set out within the Solihull Council Plan which can be found at

http://www.solihull.gov.uk/Portals/0/Ourvisionandpriorities/Council_plan_on_a_page.pdf

It will:

- Enable our community to thrive
- Enhance Solihull's natural environment

Is your project supported by policies or priorities of a neighbourhood plan?

Y (If Yes please provide details below)

Yes – identified as a Green Space as part of the Green Space Audit for the Knowle, Dorridge and Bentley Heath Plan

How will this project be delivered and who will deliver it?

Who will be involved in running the project? Who will carry out the work? Do they have any previous experience of this work? What kind of skills/resources will be needed? Are there any risks?

Three quotes will be obtained – and work carried out by a local contractor.

Note: We were going to obtain quotes this Spring following an on site meeting with Emma Sibbing. Unfortunately lockdown made this impossible – and we will now have to wait until autumn to allow vegetation to die down and allow proper access for contractors.

Ongoing Maintenance– see guidance criteria

Will there be any on-going maintenance? How would this be funded?

No ongoing maintenance

TIMESCALES

Please outline a proposed timeline for the project

Proposed Date	Key Milestones
By Jan 21	Quotes received and contract awarded
By April 21	Work complete

COSTS

Please outline the predicted costs for the project and outline if any other funding has been raised for the proposal:

Please attach evidence of quotes that have been sought as confirmation of the cost breakdown.

Cost	£	Funded from?
Materials and labour	£3,000	CIL
See earlier for information re quotes		

RISKS

Are there any risks associated with the project?

What is the risk if work does not take place? Is there any reason why the work would not be fully completed if funding were to be granted?

If the work does not take place there is a risk that vandalism and thefts will continue

Certification:

I confirm the information supplied is accurate to the best of my knowledge. I understand and accept that providing deliberate false information could result in Legal action being taken against me and withdrawal of funds awarded X

I confirm I have read and understood Solihull MBC Policy and Engagement Privacy Notice

(<https://www.solihull.gov.uk/About-the-Council/Data-protection-FOI/Solihull-Council-Statement/Economy-and-Infrastructure/Policy-Engagement>)

SIGNED: [REDACTED]

ON BEHALF OF: Knowle Allotments Society