

NEIGHBOURHOOD CIL APPLICATION FORM 2021

What's Neighbourhood Community Infrastructure Levy (CIL)?

Neighbourhood CIL is intended to help address the demands of a new development on the local area. This neighbourhood proportion is up to 25% of CIL receipts in areas with an adopted Neighbourhood Plan and up to 15% (capped at £100 per existing council tax dwelling) in areas without a Neighbourhood Plan. Therefore, if development occurs in an area, funds will be collected for the community to use to mitigate any impacts they have identified

At Solihull, a bidding system is open to communities to attempt to secure funding for projects that will benefit the local area. The fund total will be released annually, in April, and these funds will be open to bids until 30th September 2021. Solihull MBC aim to fund the most appropriate projects (for an area), to ensure this, a screening application form will enable officers to best allocate funding. The funding will be become available once the ward allocation pot reaches £10,000.

Completing this form:

A set of guidance notes on our website www.solihull.gov.uk/cil is available to assist with the completion of this application form, together with guidance around how we make decisions on how funding is distributed and what is expected following the completion of a successful bid. If you need any further advice, please contact the CIL team on 0121 704 8008 or cil@solihull.gov.uk

IMPORTANT: THE FOLLOWING CRITERIA IS MANDATORY IN ORDER TO BID FOR NEIGHBOURHOOD CIL

- Project should be classed as Infrastructure/meets the demands development places on an area
- Projects should not require on-going maintenance
- The body applying should be:
 - o Formally constituted
 - o Has a bank account requiring two unrelated signatories
 - o Has at least two unrelated management committee members if they are an unincorporated organisation or voluntary group
 - o Demonstrates good financial management procedures including records of income and expenditure (or to be partnering with a delivery body who has these structures in place

N.B you may be asked to provide evidence of the above when submitting an application.

PART 1: ABOUT YOU/YOUR ORGANISATION

Name of organisation applying:	Dorridge Scout Group
Address:	c/o 12 Pettyfields Close, Knowle, Solihull, West Midlands, B93 9EG
Contact Phone Number:	07771 945470
Contact Email Address:	[REDACTED]

Which Neighbourhood fund would you like to bid from?

Dorridge <input checked="" type="checkbox"/>	Shirley East <input type="checkbox"/>
Knowle <input type="checkbox"/>	Shirley South <input type="checkbox"/>
Silhill <input type="checkbox"/>	St Alphege <input type="checkbox"/>

Location of the Proposed Project:

Full Address and please attach site plan/map showing the location of the project.

Dorridge Scout Hut, Arden Drive, Dorridge, B93 8LP (this is not a postal address)

See attached Lease Plan showing location, and sketch plan showing car parking area and proposed scope.

If your project is located outside of the ward you wish to bid from, please explain why you believe that funding should be used for your project in a different ward: (optional)

N/A

Who will be responsible for delivering the project?

Community Group Please go to Part 2

Other Group/Organisation Please go to Part 2

Solihull MBC Please go to Part 3

PART 2: COMMUNITY GROUPS/OTHER GROUPS ORGANISATIONS

Please provide the details of the organisation responsible for the project delivery

Organisation Name	Dorridge Scout Group
Project Contact/Person Completing this form:	[REDACTED]
Organisation Address (If different from above)	
Phone Number (If different from above)	
Email Address (If different from above)	

What is the legal status of the organisation?

Registered Charity Charity Registration Number: 503525

Company limited by guarantee: Company Registration number:

An unregistered organisation

Part of regional/national organisation

PART 3 – SOLIHULL MBC APPLICATIONS

Name of Service Area	
Project Manager	
Extension Number	
Email Address	

PART 4: ABOUT THE PROJECT

Project Name:
Dorridge Scout Hut Car Park

Total amount CIL amount requested: (Please see www.solihull.gov.uk/cil for information regarding current funding availability)
£7,500

Project Summary:
<i>Outline of proposed project you want to deliver.</i>
The Scout Hut at Arden Drive was constructed in 1974/5. It is owned by Solihull Metropolitan Borough Council (SMBC) and leased to the Scouting movement under a 99 year fully maintaining 'dry' lease. The

main area of the car park which is situated between the Scout Hut and Arden Drive is approximately 20 metres by 22 metres.

The car park is used by the leaders who run the various units and by parents and guardians to deliver children to and collect them from regular weekday meetings and ad hoc weekend activities. Occasionally a mini-bus may use the car park. The barrier to the car park is usually closed and locked and unauthorised vehicular access is denied. However, the car park and the path down the side of the car park are also in frequent use by members of the public, including many dog-walkers, who wish to access the park and adjacent woodland on foot or by bike.

The area used for car parking has had minimal maintenance since the hut was constructed. Prior to the installation of the current access barrier in 2015 the car park was used every day of the week by whoever wanted to park there, (in particular travellers using Dorridge station) and this led to the entire surface breaking down. We now have an uneven surface that is dangerous to walk on, presents up to 10 cm deep puddles after rain and has no satisfactory water run-off. The pedestrian path at the side of the car park also needs to be made into a proper footpath/pavement and suitably delineated from the car park in order to ensure the safety of adults and children accessing the hut after dark.

Our project proposal is for construction of a properly surfaced car park, creating a natural run-off for rain water to the existing surface water drains in the centre of the area and eliminating the trip hazards and ponding. The central part of the parking area where the drains are located is currently at a higher elevation than the surrounding car park so that the drains do not drain the car park. The car park surface currently provides ammunition (small stones and pebbles) for those wishing to attempt to break windows and facias at the hut (an incident in March this year resulted in £600 of damage to the facias). This source of ammunition would be eliminated. Edging would be provided, manhole cover elevations adjusted to remove the trip hazard, and white lining used to define car park spaces. Additionally, it is proposed to create a proper pedestrian footpath/pavement down the park side of the car park. This will provide a safer route from the car park to the Scout Hut for leaders, parents, guardians and children and a safer route into the park for members of the public. The kerb stones on the car park side of the path will be highlighted to reduce the trip hazard for those joining the path from the car park.

Project Outcomes and Benefits:

Please explain how your project outcomes will benefit communities and how this will be shown after the project is completed.

Project output	Project benefits	Evidence
<i>Outputs should be tangible deliverables from your project E.G. New Playground Equipment</i>	<i>How will you know the project has been a success? E.G. Increased use of the park</i>	<i>How can you provide evidence to show this has been a success? E.G. Survey of numbers of people using the park</i>
A properly surfaced car park that can be used by those running Scouting activities at the Scout Hut and those delivering young people to or	A safe area for parking at the hut will have been provided with appropriate segregation of pedestrians from cars. The risk of injury when using the car park will be reduced, as will the risk of stepping out	Fewer complaints from Scout Leaders and the parents/guardians of the 150 or so young people who typically use the hut

collecting them from those activities.	of your car into a puddle and getting wet feet!	each week.
A proper footpath from Arden drive to the front of the Scout Hut.	The path will be used by users of the car park and by members of the public to safely access Dorridge Park.	Visible evidence of path usage.

Mitigating the impact of Development:

Please explain how your project will support development in the Neighbourhood, this could address a Social or a Physical need.

The purpose of the Scouting Movement is "to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities".

Dorridge Scout Group (DSG) operates from the Scout Hut on Arden Drive, on the edge of Dorridge Park. Scouting activities restarted during the summer term, post Covid, and we now have three Cub packs and three Scout Troops running, each able to take up to 24 young people. Beavers will restart in October, initially with one Beaver colony, but subject to recruitment of more leaders, it is anticipated two more beaver colonies will start in the new year. The group currently has approximately 20 leaders and helpers and a long waiting list for youngsters waiting to join. Additionally, Darwin Explorer Scouts (aged 14-18) are also based at the hut. Following the recent announcement by the Scout Association, there is also the prospect that, subject to recruitment of suitable leaders, the Group will open one or more 'Squirrel' units for 4-5 year old children. Very often, Explorer Scouts volunteer and are trained as 'Young Leaders', usually with Cub packs or Beaver colonies. All leaders and members of the committee running the group and the Explorer Scouts are volunteers and receive no financial reward for their efforts. It is very important that we make the environment of the Scout Hut and its surroundings in Dorridge Park as attractive as possible to the volunteer leaders and to the young people who use the facility.

We run a full and very varied programme of activities for the young people in the area including summer camps. The activities include the usual Scouting staples such as map reading, pioneering, fire lighting, camp cooking, team challenges and first aid, but we also do other activities such as hill walking, cycling, kayaking/canoeing, paddle boarding, dragon boating, rock climbing, rifle shooting, ice skating, dry slope skiing and ten pin bowling. The Explorer Scouts run the Duke of Edinburgh award scheme and since their formation in 2008 over 200 youngsters have gained DofE awards with the group, including 25 DofE Gold awards. These awards are particularly good at encouraging youngsters to try new things, to challenge themselves, and to learn to work together effectively as a team.

The Scout Group and the Scouting activities at the Scout Hut make a significant contribution to the development and well-being of the young people in the local community. As a volunteer leader it is often very satisfying to see the transition of the immature children who join one of the groups into confident, capable, helpful, friendly and responsible young adults when they finally leave Explorer Scouts at the age of 18.

With continuing housing development in the local area, the need for the effective operation of the local Scouting Movement to provide a safe environment for young people to socialise and develop their potential outside the school environment (and timetable) will only increase.

Community Support

Please provide evidence of local support or backing for this project. Additional documentation should be submitted to support this. Please evidence any support from Local Ward Councillors. Evidence can include letters, emails, petitions or fundraising efforts.

The project is supported by the local MP, Saquib Bhatti MBE; his letter of support is attached.

The project is also supported by the three Ward Councillors for Dorridge and Hockley Heath, Councillor Ian Courts, Councillor Andrew Mackiewics and Councillor Ken Meeson. The emails expressing their support are attached.

The project is strongly supported by parents of the young people using the hut and by the volunteer leaders. This is evidenced by the circa £850 that was collected through a Just Giving web page set up by DSG requesting contributions for the work when it was originally conceived in late 2018 / early 2019.

The Round Table have demonstrated their support by providing a grant of £2000 towards the project.

There was also strong support for the project in the Residents Survey carried out by the KDBH Forum in 2020. There were 501 responses for Dorridge/Bentley Heath, and the project ranked second out of the three projects included in the survey, with over 60% of respondents ranking it as their first or second choice.

Council Plan

Does the Project align with any of the priorities set out within the Solihull Council Plan which can be found at <https://www.solihull.gov.uk/About-the-Council/The-Council-plan>

In supporting the activities of the Scouting movement at the Dorridge Scout Hut, the project supports various priorities set out in the Council Plan.

Enabling communities to thrive – The whole ethos of the Scouting movement encourages communities to work together. It brings parents of the youngsters attending meetings and activities together and encourages them to cooperate and work together to support their young people, often getting involved by helping at meetings and activities.

Improve Solihull's air quality and Reduce Solihull's net carbon emissions - We actively encourage the use of car sharing, public transport and cycling and walking. For example, all youngsters doing their silver Duke of Edinburgh expedition do it on bikes. They have to train physically for this and improve their cycling skills. The training and the practice expeditions start and finish at the Scout hut, which minimises CO₂ emissions. The objective is to demonstrate to the young people what can be achieved on a bike. They typically cycle 150 miles in 3 days during their expeditions. Many Scouting activities are based on 'Active Travel' i.e. walking or cycling.

Enhance Solihull's natural and physical environment – The new car park and associated path to access Dorridge Park will considerably enhance the physical environment in this corner of Dorridge Park.

Opportunity for All - Many of the activities in Scouting provide youngsters with physical and life skills which are not taught at school and improve their employability and life chances. This is particularly important for the less academic. Areas of particular note are communication and teamwork. At each level of the Duke of Edinburgh award scheme, participants must spend time developing and demonstrating improvement in a particular skill and in many cases this is a new skill for them.

Is your project supported by polices or priorities of a neighbourhood plan?	Y (If Yes please provide details below)	N
	<p>DSG has consulted with and discussed the proposed project with the KDBH Forum prior to submission of this application and the Forum has advised that it supports neighbourhood plan in the following areas:</p> <p>Section 5 - Opportunities and Key Issues:</p> <p>Section 5.6 Education and Community Facilities (including Health care, sport, Recreation and Leisure)</p> <p>Community Facilities - Social Facilities: There is a need for improved social facilities for the young (under 18's) to have better access to a range of facilities at appropriate times</p> <p>Community Facilities - Improve Wellbeing: There is a high level of dissatisfaction with the suitability and availability of indoor and outdoor facilities in the Area for sport, leisure, exercise and recreation</p> <p>Section 11- Education and Community Facilities:</p> <p>Section 11.5 Policy ECF4: New housing Development, Investment in Community Facilities</p> <ul style="list-style-type: none"> ◆ New developments will provide capacity to meet the resulting overall increased need in the Area in relation to, for example: <ul style="list-style-type: none"> • suitable venues for community activities, including new or improved existing venues such as halls and church halls, scout/guide huts, buildings for youth activities and adult learning venues, • recreation, leisure and sports facilities including indoor and outdoor sports to meet the needs of new residents of all ages <p>Section 11.6 Policy ECF5: Recreation, Leisure and Sport</p> <ul style="list-style-type: none"> ◆ The KDBH community will support applications for the provision and extension of both indoor and outdoor venues for recreation, leisure and sport provided that they would: <ul style="list-style-type: none"> • widen the range of local sport, leisure and recreational facilities • allow use by all groups, community sectors and individuals within KDBH 	

How will this project be delivered and who will deliver it?

Who will be involved in running the project? Who will carry out the work? Do they have any previous experience of this work? What kind of skills/resources will be needed? Are there any risks?

The project will be managed by the Dorridge Scout Group Executive Committee. The committee has

undertaken other projects at the hut and in 2018 it successfully managed a major refurbishment of the Scout Hut costing circa £30K. This included reconfiguration of the building internally to provide new toilets, a disabled toilet, meeting room and store room. Other recent projects have included installation of steel security doors and installation of a lockable barrier at the entrance to the car park. The members of the committee are all volunteers but include professionals with a range of experience in areas including finance and management of major infrastructure projects. It is anticipated that the work will be undertaken by a single contractor selected using a competitive tendering process against an agreed specification. Two fixed price quotations have already been obtained and are included with this application. This should minimise the risk of additional costs, although this risk cannot be eliminated, particularly when groundwork is involved. Additional costs could be met from DSG contingency funds.

Ongoing Maintenance– see guidance criteria

Will there be any on-going maintenance? How would this be funded?

It is not anticipated that there will be a significant on-going maintenance requirement. Any ongoing maintenance costs would be met by Dorridge Scout Group which already funds other on-going maintenance at the Scout Hut from subscriptions.

TIMESCALES

Please outline a proposed timeline for the project

Proposed Date	Key Milestones
August/ September 2021	Obtain updated quotations from tenderers following site visits and refine scope. This has been completed.
December 2021	Select preferred tenderer/contractor, discuss and agree final details with preferred tenderer, confirm all funding is available and ensure all permissions required are in place. DSG Exec Committee to give final sign-off that the project should proceed.
January 2022	Place contract with preferred bidder and schedule works according to contractor availability. Tenderers have indicated that the work will take 1-2 weeks.
April 2022	Anticipated completion.

COSTS

Please outline the predicted costs for the project and outline if any other funding has been raised for the proposal:

Please attach evidence of quotes that have been sought as confirmation of the cost breakdown. Without the submission of quotes, your application will not be taken further.

Cost	£	Funded from?
Single Fixed Price Contract for the Work	Circa £20,000 Two quotes are attached, these were updated in August and September this year. Both tenderers have visited the site and are fully aware of the scope. The lower quote is for circa £17,000, including VAT; this contractor is local, well recommended and offered to do part of the work at cost. The other quote is in excess of £20,000.	CIL Funding (£7,500), Round Table (£2,000), Just Giving contributions from parents (£850 to date) with the balance and any additional contingency required from Dorridge Scout Group Funds
<p>Note: When the project was originally conceived DSG secured funding of circa £850 from parents through a Just Giving website. In addition, The Round Table has already provided £2,000 funding from Dorridge Day.</p>		

RISKS

Are there any risks associated with the project?
<p>What is the risk if work does not take place? Is there any reason why the work would not be fully completed if funding were to be granted?</p> <p>The main risk associated with execution of the project is that the contractor finds some unforeseen buried structure which requires removal or protection when preparing the area for the new car park. This is unlikely as the excavations are not deep and surface drains and manholes are clearly visible. Any additional costs associated with this would be met from DSG funds.</p> <p>If the work does not take place, there will continue to be a high level of dissatisfaction from and an increased risk to those using the existing car park area and the members of the public using the car park to access Dorridge Park. The general condition of the car park area and the risks it poses can only have a negative effect on the morale of the volunteer leaders and detract from the willingness of parents to bring their young people to the Scout hut.</p>

Certification:

I confirm the information supplied is accurate to the best of my knowledge. I understand and accept that providing deliberate false information could result in Legal action being taken against me and withdrawal of funds awarded **X**

I confirm I have read and understood Solihull MBC Policy and Engagement Privacy Notice **X**

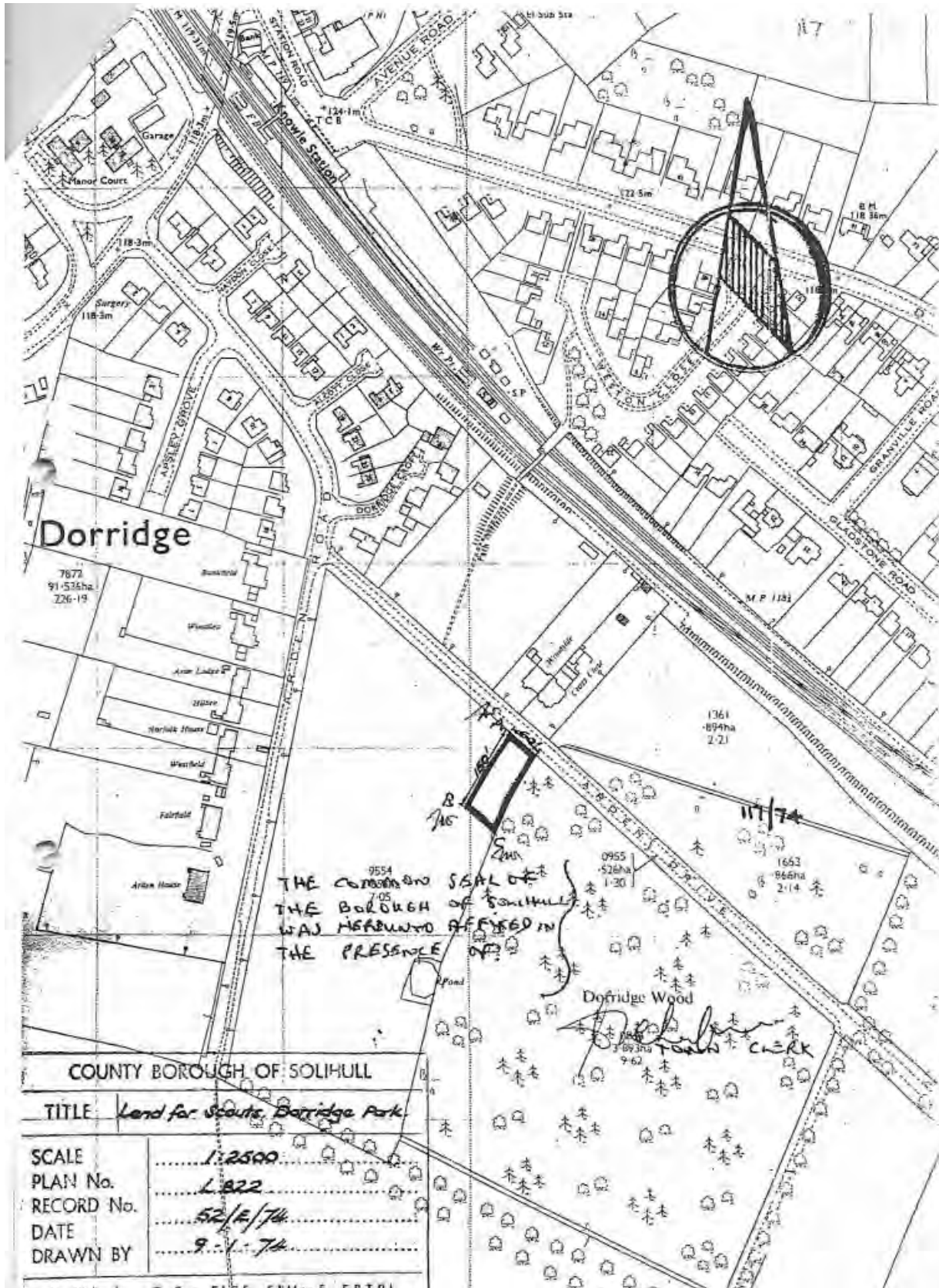
(<https://www.solihull.gov.uk/About-the-Council/Solihull-Council-Statement/Economy-and-infrastructure/Policy-engagement>)

SIGNED:

D. A. Cottell

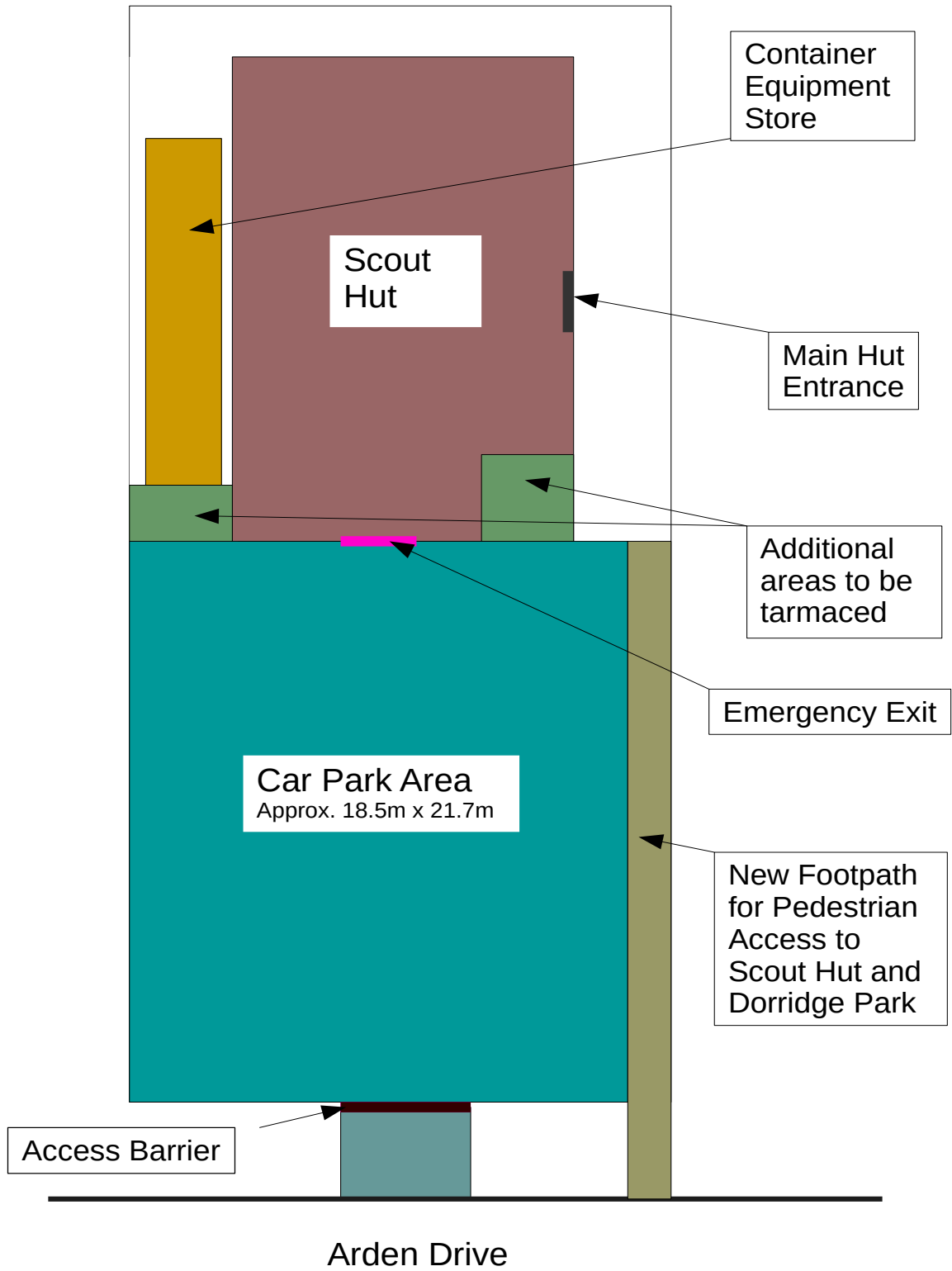
ON BEHALF OF:

Dorridge Scout Group



Location of Dorridge Scout Hut

Sketch Plan showing Scout Hut and Car Park





Current Parking Area viewed from Arden Drive



Puddling in Parking Area



General Condition of Existing Parking Area



Saqib Bhatti MBE
Member of Parliament for Meriden
House of Commons, London SW1A 0AA
Tel: 020 7219 3423

To Whom It May Concern:

Our Ref: SB13190

22 September 2021

Dear Sir,

I am writing in support of the application for CIL funding by Dorridge Scout Group who are seeking funding for the installation of a car park at the Scout Hut on Arden Drive at the edge of Dorridge Park in my constituency.

Scouting activities in Dorridge support over 100 children across Beavers, Cubs and Scouts with around 20 leaders and helpers. Darwin Explorer Scouts also operate from the Dorridge Scout Hut as well as a strong contingent of 20 Explorer Scouts (14-18 year olds) and their leaders. There is always a waiting list for new members who want to join.

As you may be aware, the purpose of the Scout Movement is "to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities". Young people and children in Dorridge are benefitting from this in the activities they are able to undertake through the Scout Movement, the community they become part of and their own personal development with the leadership of the volunteers who are committed to keep the groups running.

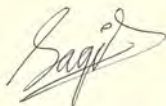
The existing hut car park is used by leaders and parents and guardians to deliver children to and collect them from, regular weekday meetings and ad hoc weekend activities. It is also in continuous use by many people who access the park on foot and by bike from this end of Arden Drive, particularly dog walkers and young people on mountain bikes.

Sadly the car park is in urgent need of maintenance with the entire surface breaking down. The uneven surface has become dangerous to walk on, presents up to 10 cm deep puddles after rain and has no satisfactory water run-off. The pedestrian path at the side of the car park also needs to be properly delineated in order to ensure the safety of adults and children accessing the hut after dark, and people accessing the park via the car park.

The Dorridge Scout Group have put forward a proposal for the construction of a properly surfaced car park, creating a natural run-off for rain water to the existing drainage in the parking area and eliminating the trip hazards and ponding. Edging would be provided, manhole levels set correctly, and white/yellow lining used to define car park spaces and highlight the curb stones on the pedestrian side of the car park, thus improving safety for parents and children who use the car park throughout the year, often in the dark.

The proposal would benefit not only those involved in the Scout Movement in my constituency but the wider community due to the proximity and access to Dorridge Park. I am supportive of this proposal and hope you will look upon the application favourably.

Yours faithfully,



Saqib Bhatti MBE MP

Constituency Office:
631 Warwick Road, Solihull, B91 1AR Tel. 0121 711 7029
saqib.bhatti@parliament.uk
Website: www.saqibbhatti.org.uk

Councillor Ken Meeson (Solihull MBC)

Sep 12, 2021, 10:00 PM



to me ▾

Dear Derick

Thanks for your email and I certainly agree that improvements to the car park would be an asset, not only to the Group but also to enhance the appearance of the site adjacent to Dorridge Park.

As former County Commissioner/Chairman and still a current member of the County Executive I would have to declare an interest in any funding bids by Scout Groups but will see if I am still allowed to comment as a ward councillor for Dorridge and local resident.

I assume that the car park is owned by the group or it is your responsibility to maintain it under the terms of a lease. It would also be helpful to know if other organisations use the HQ (e.g. childcare, voluntary groups) or park users as that could demonstrate that the improvements would have a wider community benefit. If you are intending to establish one of the new 'Squirrel' sections recently launched by the Association for 4/5 year-olds then that would also add to the need for parking facilities.

Ken

Councillor Ken Meeson – Mayor of Solihull Metropolitan Borough Council

Councillor for Dorridge & Hockley Heath Ward

Chair – West Midlands Employers Management Board

Mental Health Champion for Solihull

Councillor Ian Courts (Solihull MBC)

Sep 19, 2021, 11:17 PM (9 days ago)



to me ▾

Good evening and I am sorry that I have not responded before.

Yes, I do support this project and am very much aware of the incredible contribution that scouting activities make locally and the work that volunteers do in support. If only we could encourage more young people to get involved in worthwhile organisations and projects like this. I also understand how difficult it is to arrange funding for projects like this.

Ward members do get placed in a difficult situation in the event of competing bids in wards, but there is an assessment process in place to deal with this, and I wish you very success in this bid.

Do you need anything further from me at this stage?

Kind regards

Ian

Councillor Andrew Mackiewicz (Solihull MBC)

Mon, Sep 20, 9:06 AM (8 days ago)



to me ▾

Hello Dereck,

I will support you application. I am not on the judging panel. The reason I delayed is that I was looking for an alternative source of funding.

After this round please circle back whatever the outcome.

Andy



Surfco Midlands LTD

Nuthurst Manor Park
Bushwood Lane
Lapworth
Solihull
B945BF

Dorridge Scout Group Executive Committee (DSG)

Dorridge Scout Hut

1 Arden Drive

Dorridge

B93 8LP

derick.cottell@googlemail.com

22/08/2021

Dear Derick

We have the pleasure in submitting the requested quotation for the curbing of the entrance area and surfacing of the carpark at the above address

- 🔧 Excavate for lay concrete footings
- 🔧 Provide and lay bullnose concrete curbs to both side of entrance to new outlines leading up to existing concrete curbs all to be laid on concrete footing back with same
- 🔧 Power plane the whole of the carpark lowering level where necessary to allow new surfacing
- 🔧 Also remove gravel area
- 🔧 Machine spray bitumastic emulsion this enables new surface to adhere to old
- 🔧 Machine lay 40mm / 50mm of 10mm stone mastic asphalt all fully compact

All for the sum of £12,998 plus VAT

- 🔧 PC Item thermoplastic lining

£450 plus VAT

- Install concrete edging to back of foot path
- Bring up levels and surface

All for the sum of £1300 plus VAT

Kind regards – Andrew Gascoigne

Tel: 01564 330 496

Web: www.surfco.co.uk

<https://www.facebook.com/surfcomidlands/>

Quotation

Rio Surfacing Ltd

50 Devon Street
Nechells, Birmingham
B7 4SL
Phone 0121 359 5522

Dorridge Scout Hut
1 Arden Drive
Dorridge
Solihull
B93 8LP



27/09/2021

OUR REF: TB
SITE: Front Car Park/Footway Resurfacing
F.A.O. Derick Cottell

Dear Sir,

Thank you for your recent enquiry, please find enclosed our quotation to undertake the works. Further information can be found on the supporting documents attached to this quote.

For Terms and Conditions please see attached document.

Total Nett Quotation £ 21,893.23

TERMS: 14 DAYS NETT

We believe we have included all the necessary items and information to enable you to process this project further, however should you require any further assistance then please do not hesitate to contact me

Yours faithfully
RIO SURFACING LTD

Terry Beecham

