

Neighbourhood Forum Meeting – June 4th 2015

7-9:30 pm – Arden School, Conference Room

(into Reception, turn right, up the stairs)

Agenda

Apologies Received: Geoffrey Evans; Ian Fisher; Louisa Jakeman; Ian Kay

To make most effective use of our time together, it would be helpful if in advance of the meeting Members could review:

- the first draft plan attached to Bryan's email of 24/05
- the first draft Constitution (due to be issued by Dave Pinwell 3/6)
- the minutes and actions from the last meeting, e-mailed to Members on 27/05

1. Introduction Jane Aykroyd
2. Communications / Engagement Approach and Plan Led by Jane Aykroyd
3. NF Application, inc. Boundary Definition Bryan Hunt
4. First Draft Constitution Led By David Pinwell
5. Confirm Key Decisions to Create NF: All
 - a. Company Name
 - b. Directors and Steering Group Members
 - c. Nominated Signatories
 - d. Articles of Association Dave Pinwell
 - e. Insurance Lis Headley
6. Review and Feedback on First Draft Plan Bryan Hunt / Gill Griggs
7. Overview of Solihull Strategic Planning Presentation Martin Murphy
8. Minutes and Actions From Last Meeting Jane Aykroyd
9. Future Forum and Focus Group Meetings & Dates All
10. AOB
11. Agree Focus and Agenda for Next Meeting, eg:
 - Review draft NF application document
 - First Focus Group updates
 - NF finance & funding (grant application, bank account)
 - Review / confirm core communications material, inc. key messages
 - Agree resident / community groups engagement pre ratification of NF
 - Web Site Development
12. Wrap Up