

NEIGHBOURHOOD CIL APPLICATION FORM 2022

What's Neighbourhood Community Infrastructure Levy (CIL)?

Neighbourhood CIL is intended to help address the demands of a new development on the local area. This neighbourhood proportion is up to 25% of CIL receipts in areas with an adopted Neighbourhood Plan and up to 15% (capped at £100 per existing council tax dwelling) in areas without a Neighbourhood Plan. Therefore, if development occurs in an area, funds will be collected for the community to use to mitigate any impacts they have identified

In Solihull, a bidding system is open to communities to attempt to secure funding for projects that will benefit the local area. The fund total is released annually, and these funds will be open to bids until 3rd February 2023. Solihull MBC aim to fund the most appropriate projects (for an area). To ensure this, a screening application form will enable officers to best allocate funding. The funding will be become available once the ward allocation pot reaches £10,000.

Completing this form:

A set of guidance notes on our website [Neighbourhood Proportion | solihull.gov.uk](https://www.solihull.gov.uk/Neighbourhood-Proportion) is available to assist with the completion of this application form, together with guidance around how we make decisions on how funding is distributed and what is expected following the completion of a successful bid. If you need any further advice, please contact the CIL team on 0121 704 8008 or cil@solihull.gov.uk

IMPORTANT: THE FOLLOWING CRITERIA IS MANDATORY IN ORDER TO BID FOR NEIGHBOURHOOD CIL

- Project should be classed as Infrastructure/meets the demands development places on an area
- Projects should not require on-going maintenance
- The body applying should be:
 - o Formally constituted
 - o Has a bank account requiring two unrelated signatories
 - o Has at least two unrelated management committee members if they are an unincorporated organisation or voluntary group
 - o Demonstrates good financial management procedures including records of income and expenditure (or to be partnering with a delivery body who has these structures in place

N.B you may be asked to provide evidence of the above when submitting an application.

PART 1: ABOUT YOU/YOUR ORGANISATION

Name of organisation applying:	Dorridge Scout Group
Address:	[REDACTED]
Contact Phone Number:	[REDACTED]
Contact Email Address:	[REDACTED]

Which Neighbourhood fund would you like to bid from?

Blythe <input type="checkbox"/>	Shirley East <input type="checkbox"/>
Dorridge <input checked="" type="checkbox"/>	Shirley South <input type="checkbox"/>
Knowle <input type="checkbox"/>	Shirley West <input type="checkbox"/>
Lyndon <input type="checkbox"/>	Silhill <input type="checkbox"/>
Olton <input type="checkbox"/>	St Alphege <input type="checkbox"/>

Location of the Proposed Project:

Full Address and please attach site plan/map showing the location of the project.

Dorridge Scout Hut, Arden Drive, Dorridge, B93 8LP (this is not a postal address)
See attached Lease Plan showing location.

If your project is located outside of the ward you wish to bid from, please explain why you believe that funding should be used for your project in a different ward: (optional)

N/A



Who will be responsible for delivering the project?

Community Group Please go to Part 2

Other Group/Organisation Please go to Part 2

Solihull MBC Please go to Part 3

PART 2: COMMUNITY GROUPS/OTHER GROUPS ORGANISATIONS

Please provide the details of the organisation responsible for the project delivery

Organisation Name	Dorridge Scout Group
Project Contact/Person Completing this form:	[REDACTED]
Organisation Address (If different from above)	
Phone Number (If different from above)	
Email Address (If different from above)	

What is the legal status of the organisation?

Registered Charity Charity Registration Number: 503525

Company limited by guarantee: Company Registration number:

An unregistered organisation

Part of regional/national organisation

PART 3 – SOLIHULL MBC APPLICATIONS

Name of Service Area	
Project Manager	
Extension Number	
Email Address	

PART 4: ABOUT THE PROJECT

Project Name:

Dorridge Scout Hut Roof Modification and Replacement

Total amount CIL amount requested: (Please see [Neighbourhood Proportion | solihull.gov.uk](https://www.solihull.gov.uk) for information regarding current funding availability)

£15,000

Project Summary:

Outline of proposed project you want to deliver.

The Scout Hut at Arden Drive was constructed in 1974/5. It is owned by Solihull Metropolitan Borough Council (SMBC) and leased to the Scouting movement under a 99 year fully maintaining 'dry' lease.

In the last few years we have had rainwater leakage into the building in various locations. This was at its worst in June 2021 when the centre of Dorridge flooded during the exceptionally heavy rain storm. Water poured into the Scout hut in at least three locations.

The hut is located next to the wood and is overhung by trees. A large amount of tree debris (leaves, branches and acorns) lands on the roof throughout the year and DSG pays for monthly clearing of the roof debris and the roof drains.

The hut has a flat felt roof, split between two levels. There is a sealed parapet around the edge of the roof at both levels and the water is fed away from each level via drains which run down through the inside of the building and then underground into the surface water drainage system. There is no access within the building to ensure the internal downpipes and the underground drainage pipes can be kept clear of debris. If the drain pipes become blocked at the lower end, the water builds up in the pipe and then leaks into the building through any joints which are not sealed, or through the joints between the roofing material and the downpipe. The roof drains are narrow and some have a swan-neck at roof level. Although they are fitted with roof grilles, the drains frequently block at roof level and are difficult to clear.

The existing felt roof is old and is deteriorating (cracking and lifting) in various locations. Two roofing companies have inspected it and confirmed that it has reached the end of its life.

The project we need to undertake is to reconfigure the roof to remove (block off) the internal drainage system/downpipes so that the water is led off the roof through new gaps in the parapet (fitted with shoots and hoppers) and down to the underground drainage

system through conventional downpipes fitted to the outside of the building. The new gaps in the parapet are extremely unlikely to block and if the new external downpipes block the water will still flow off the roof onto the surrounding ground, not into the building. The new downpipes and drainage system will be installed in a way which facilitates their easy unblocking.

At the same time we would install the new two-layer felt roofing system on top of the existing roof. In addition to the blocking off of the existing roof drains, some re-profiling of half of the lower roof area will be necessary to make it drain towards the front of the building where the two new main roof drains will be installed. Some groundworks will be required to connect the new external downpipes to the underground surface water drainage system outside the building.

The main hall roof is made of Stramit board, as was common in the 1970s. This has a very open structure and we have been advised by two roofing companies that it will not take the fixings required to install fresh boarding on top of the existing roof. Fresh boarding would be required if a modern rubber (EPDM) roof were to be installed as this requires a flat surface. Additionally the existing felt cannot be removed as this is likely to seriously damage the Stramit board (if it has been bonded to the Stramit it will probably lift off the top surface of the board). The only replacement roof option is therefore an overlay of felt. The roofing companies have recommended a two layer felt system which they would guarantee for 10 years with an expectation that it would last much longer (as has the existing felt roof).

Project Outcomes and Benefits:

Please explain how your project out comes will benefit communities and how this will be shown after the project is completed.

Project output	Project benefits	Evidence
<i>Outputs should be tangible deliverables from your project . E.G. New Playground Equipment</i>	<i>How will you know the project has been a success? E.G. Increased use of the park</i>	<i>How can you provide evidence to show this has been a success? E.G. Survey of numbers of people using the park</i>
<i>New felt roof on the Scout Hut</i>	<i>There will be no further leakage from the roof into the building and no further damage to the décor or internal structure. The new roof will make a major contribution to ensuring the serviceability of the building for the next 20 years.</i>	<i>There will be no visible damage to the inside of the building from water ingress and no further expenditure required on the hut roof or drainage system, except for debris clearance, for many years.</i>
<i>New roof drainage system which is external to the building</i>	<i>There will be no further leakage from the internal roof drains into the building and no further damage to the décor or internal structure.</i>	<i>As above.</i>

Mitigating the impact of Development:

Please explain how your project will support development in the Neighbourhood, this could address a Social or a Physical need.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. It helps them develop academic and physical skills, self-confidence, ethics, leadership skills, and citizenship skills that will benefit them and society throughout their lives as responsible citizens and as members of their local, national and international communities. It is open to all young people, and to all adults who wish to volunteer as helpers, leaders or committee members.

Dorrige Scout Group (DSG) operates from the Scout Hut on Arden Drive, on the edge of Dorrige Park. Scouting activities restarted post Covid, albeit with reduced numbers. We have over 100 young people attending our two Cub Packs, Two Scout Troops and a Beaver Colony, with each unit able to take up to 24 youngsters. Subject to recruitment of more leaders it is hoped that we will be able to start a second Beaver Colony and take more of the young people from our waiting list. Darwin Explorer Scouts (aged 14-18), who are closely linked to DSG, are also based at the Scout Hut and have circa 20 members. Overall the group currently has approximately 15 leaders and helpers and a long waiting list for youngsters waiting to join. Very often, Explorer Scouts volunteer and are trained as 'Young Leaders', usually with Cub packs or Beaver colonies. All leaders, helpers and members of the committee running the group and the Explorer Scouts are volunteers and receive no financial reward for their efforts. It is very important that we make the environment of the Scout Hut and its surroundings in Dorrige Park as attractive as possible to the volunteer leaders and to the young people who use the facility.

We run a full and very varied programme of activities for the young people in the area including summer camps. The activities include the usual Scouting staples such as map reading, pioneering, fire lighting, camp cooking, team challenges and first aid, but we also do other activities such as hill walking, cycling, kayaking/canoeing, paddle boarding, dragon boating, rock climbing, rifle shooting, ice skating, dry slope skiing, ten pin bowling and scuba diving. The Explorer Scouts run the Duke of Edinburgh award scheme and since their formation in 2008 over 200 youngsters have gained DofE awards with the group, including 25 DofE Gold awards. These awards are particularly good at encouraging youngsters to try new things, to challenge themselves, and to learn to work together effectively as a team.

The Scout Group and the Scouting activities at the Scout Hut make a significant contribution to the development and well-being of the young people in the local community. As a volunteer leader it is often very satisfying to see the transition of the immature children who join one of the groups into confident, capable, helpful, friendly and responsible young adults when they finally leave Explorer Scouts at the age of 18.

With continuing housing development in the local area, the need for the effective operation of the local Scouting Movement to provide a safe environment for young people to socialise and develop their potential outside the school environment (and timetable) will only increase.



Community Support

Please provide evidence of local support or backing for this project. Additional documentation should be submitted to support this. Please evidence any support from Local Ward Councillors.

Evidence can include letters, emails, petitions or fundraising efforts.

The project is supported by the local MP, Saqib Bhatti MBE; his letter of support is attached.

The project is also supported by the three Ward Councillors for Dorridge and Hockley Heath, the Leader of the Council, Councillor Ian Courts, Councillor Andrew Mackiewicz and the Mayor of Solihull, Councillor Ken Meeson. The emails expressing their support are attached.

Recent projects have been well supported by parents of the young people using the hut, by the volunteer leaders and by the local community. We have had donations from parents and from the Round Table. The Residents Survey carried out by the Knowle, Dorridge and Bentley Heath Neighbourhood Forum in 2020 showed strong support for the car park work currently in hand. There were 501 responses for Dorridge/Bentley Heath, and the project ranked second out of the three projects included in the survey, with over 60% of respondents ranking it as their first or second choice.

We have already had support from the UK roofing supplies company IKO. We applied for free issue of roofing materials under their 'Fix That Hut' scheme and have been issued with circa £3,000 worth of roofing felt (underlay and topsheet) which is now in storage at the Scout Hut.



Council Plan

Does the Project align with any of the priorities set out within the Solihull Council Plan which can be found at <https://www.solihull.gov.uk/About-the-Council/The-Council-plan>

In supporting the activities of the Scouting movement at the Dorridge Scout Hut, the project supports various priorities set out in the Council Plan.

Opportunity for All – This phrase, which is at the heart of the Council's Plan, embodies the central principle of Scouting. It provides opportunities for all – for the millions of young people who taken part in it all over the world and for all the adult volunteers who run the Scouting units and all the activities. Both the young people and the volunteer leaders gain a great deal from the Scouting programme. The activities provide youngsters with physical and life skills which are not taught at school and improve their employability and life chances. Communication and teamwork are particularly important. At each level of the Duke of Edinburgh award scheme, participants must spend time developing and demonstrating improvement in a particular skill and in many cases this is a new skill for them. We welcome those with disabilities to all our Scouting units and there is wheelchair access to the Scout Hut.

Enabling communities to thrive – The whole ethos of the Scouting movement encourages communities to work together. It is open to all young people and to all adults who wish to volunteer as leaders. It brings communities and parents of the youngsters attending meetings and activities together and encourages them to cooperate and work together to support their young people, often getting involved by helping at meetings and activities. It is an entirely community lead and community based voluntary organisation.

Improve air quality and reduce net carbon emissions - We actively encourage the use of car sharing, public transport and cycling and walking. For example, all youngsters that have done their silver Duke of Edinburgh expedition have done so on bikes. They have to train physically for this and improve their cycling skills. The training and the practice expeditions start and finish at the Scout hut, which minimises CO₂ emissions. The objective is to demonstrate to the young people what can be achieved on a bike. They typically cycle 150 miles in 3 days during their expeditions. Many Scouting activities are based on 'Active Travel' i.e. walking or cycling.

Enhance Solihull's natural environment – The planned work will ensure the Scout Hut, which is located on the edge of Dorridge Park, continues to be a very useful local facility which provides a safe, warm and dry meeting place for the young people and their volunteer leaders engaged in Scouting activities in Dorridge and in particular in Dorridge Park, for many years to come.

Is your project supported by polices or priorities of a neighbourhood plan?	Yes (If Yes please provide details below)	
<p>DSG has consulted with and discussed the proposed project with the KDBH Neighbourhood Forum prior to submission of this application and the Forum has confirmed that it supports neighbourhood plan in the following areas:</p> <p>Section 5 - Opportunities and Key Issues:</p> <p>Section 5.6 Education and Community Facilities (including Health care, sport, Recreation and Leisure)</p> <ul style="list-style-type: none"> • Community Facilities - Social Facilities: There is a need for improved social facilities for the young (under 18's) to have better access to a range of facilities at appropriate times • Community Facilities - Improve Wellbeing: There is a high level of dissatisfaction with the suitability and availability of indoor and outdoor facilities in the Area for sport, leisure, exercise and recreation <p>Section 11- Education and Community Facilities:</p> <p>Section 11.5 Policy ECF4: New housing Development, Investment in Community Facilities</p> <ul style="list-style-type: none"> ○ New developments will provide capacity to meet the resulting overall increased need in the Area in relation to, for example: <ul style="list-style-type: none"> ◆ suitable venues for community activities, including new or improved existing venues such as halls and church halls, scout/guide huts, buildings for youth activities and adult learning venues, ◆ recreation, leisure and sports facilities including indoor and outdoor sports to meet the needs of new residents of all ages <p>Section 11.6 Policy ECF5: Recreation, Leisure and Sport</p> <ul style="list-style-type: none"> ○ The KDBH community will support applications for the provision and extension of both indoor and outdoor venues for recreation, leisure and sport provided that they would: <ul style="list-style-type: none"> ▪ widen the range of local sport, leisure and recreational facilities ▪ allow use by all groups, community sectors and individuals within KDBH 		

How will this project be delivered and who will deliver it?

Who will be involved in running the project? Who will carry out the work? Do they have any previous experience of this work? What kind of skills/resources will be needed? Are there any risks?

The project will be managed by the Dorridge Scout Group Executive Committee. The committee has undertaken other projects at the hut and in 2018 it successfully managed a major refurbishment of the Scout Hut costing circa £30K. This included reconfiguration of the building internally to provide new toilets, a disabled toilet, meeting room, store room and refurbished kitchen. Other recent projects have included installation of steel security doors and installation of a lockable barrier at the entrance to the car park. The members of the committee are all volunteers but include professionals with a range of experience in areas including finance and management of major infrastructure projects. It is anticipated that the work will be undertaken by a single contractor selected using a competitive tendering process against an agreed specification. Two quotations have already been obtained and are included with this application. This should minimise the risk of additional costs. However, in the event of additional costs, if the groups reserves were insufficient to cover these, a loan would be sought from the Scout County organisation. We will do the work in two phases and only proceed with each phase when the funding for that phase is available.

Ongoing Maintenance– see guidance criteria

Will there be any on-going maintenance? How would this be funded?

The only ongoing maintenance that is required is the regular removal of debris from the roof (leaves, acorns, branches) to ensure this does not block the roof drains. The debris collects due to the location of the hut next to the wood. The roof of the hut is currently cleared on a monthly basis under a grounds maintenance contract funded by DSG from member subscriptions. The Group expects this to continue in the future.

TIMESCALES

Please outline a proposed timeline for the project

Proposed Date	Key Milestones
March/April 2023	Announcement of results of NCIL funding application round.
March-September 2023	Fundraising by DSG for balance of funds required.
July – August 2023	Update/revalidated quotes for Phase 1 and Phase 2 of roofworks, fix prices and fix price for groundworks to connect new roof drains to existing surface water drainage system.

September – October 2023	Undertake Phase 1 of the roof work and the ground work. If funds permit, undertake Phase 2 of the roof work, or continue fundraising and undertake Phase 2 in 2024.
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COSTS

Please outline the predicted costs for the project and outline if any other funding has been raised for the proposal:

Please attach evidence of quotes that have been sought as confirmation of the cost breakdown. Without the submission of quotes, your application will not be taken further.

Cost	£	Funded from?
<p>Phase 1, Fixed Price Contract. Lower Roof reprofiling, blocking off of existing internal drains, re-felting, creation of two new roof drainage outlets through the existing parapet and installation of two new external down pipes.</p>	Circa £12,000	NCIL Funding £15,000. IKO 'Fix That Hut' roofing materials (already received) worth circa £3,000.
<p>Ground Works, Fixed Price Contract. Connection of new down pipes to existing surface water drainage system – estimate.</p>	Circa £5,000	Balance of funding (circa £13,500) to be raised by DSG by fundraising and form its reserves. The ability of the Group to raise funds has already been demonstrated by the fund raising for various projects undertaken in recent years including the hut refurbishment (£30K) and the car park/drainage works currently in hand (£50K).
<p>Phase 2, Fixed Price Contract. Upper roof, blocking off existing internal drains, re-felting, creation of two new roof drainage outlets through the existing upper parapet and installation of two new downpipes leading to and discharging on the lower roof.</p>	Circa £14,500	
<p>Two quotes are attached which cover the overall scope of work in Phase 1 and Phase 2.</p>		
Total	Circa £31,500 inc. VAT	

RISKS

Are there any risks associated with the project?

What is the risk if work does not take place? Is there any reason why the work would not be fully completed if funding were to be granted?

If the work does not take place the leakage through the roof will continue and get progressively worse, as will the leakage from the downpipes inside the building. This has already resulted in damage to the décor inside the building but if allowed to continue the damage will cease to be only cosmetic and will eventually cause damage to the structure of the building. The cosmetic and structural damage will be costly to repair causing a further drain on the Group's limited funds. The situation will be made worse as

the intensity and frequency of heavy rain, such as that which occurred when the centre of Dorridge flooded in June 2021, increases due to climate change. Leakage may well result in the cancellation of some of the regular meetings and activities of the various units at the Scout hut.

The Group expects to be able to raise the additional funds required to meet the full funding requirements for the project and has already demonstrated its ability in this respect by accumulating the £30K necessary for the refurbishment project in 2018 and the £50K (including £7.5K of NCIL funding) necessary for the drainage system replacement and car park project currently in hand. Subject to accumulating the required funds, we do not foresee any reason why the project cannot be successfully completed. We see this project as critical to the future survival of the Scout Group and allowing Scouting to continue to thrive in Dorridge.

Certification:

I confirm the information supplied is accurate to the best of my knowledge. I understand and accept that providing deliberate false information could result in Legal action being taken against me and withdrawal of funds awarded X

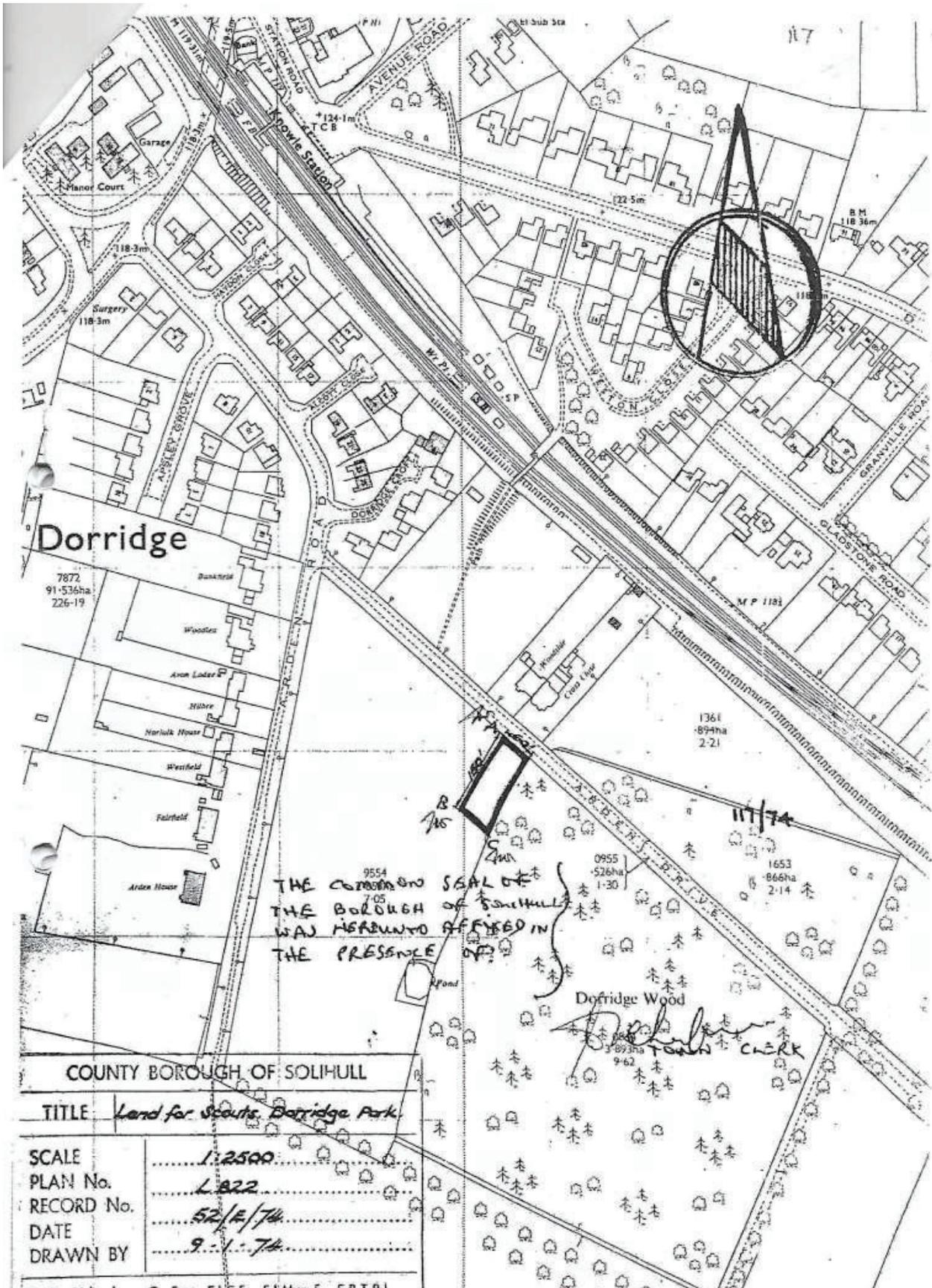
I confirm I have read and understood Solihull MBC Policy and Engagement Privacy Notice X

(<https://www.solihull.gov.uk/About-the-Council/Solihull-Council-Statement/Economy-and-infrastructure/Policy-engagement>)

SIGNED:



ON BEHALF OF: Dorridge Scout Group



Location of Dorridge Scout Hut



Saqib Bhatti MBE
Member of Parliament for Meriden
House of Commons, London SW1A 0AA
Tel: 020 7219 3423

To Whom It May Concern

Our Ref: SB23221

26 January 2023

Dear Sir,

**Dorridge Scout Group
Neighbourhood Community Infrastructure Levy Application**

I am writing to you in support of Dorridge Scout Group's application for £15,000 in funding towards their project to replace the roof of their Scout Hut.

The Dorridge Scout Group have provided a significant service for the local community for several years, where they help develop young people's social skills and provide them with opportunities to help their communities at large.

The funding requested will help rectify problems discovered after the group began the installation of a tarmacked car park at the Scout Hut, which they had received funding from NCIL to do this. During the work, they discovered that the drainage systems and the roof were in very poor condition and needed serious work to fix. In the interim, the group are having to pay for monthly maintenance of the roof to ensure the drains are cleared, and have been cited a figure in the range of £30,000 to fix the roof and drainage properly. The group have obtained some funding from parents of the Scout Group and from a charitable corporate scheme called "Fix That Hut", but need significantly more finance to complete the project.

The hut that the Dorridge Scout Group resides in is an irreplaceable part of a group that plays an important role in the community and for young people in the area, and I hope that you will consider providing the much needed funding for this long serving group

Yours faithfully,



Saqib Bhatti MBE MP

C

Councillor Andrew Mackiewicz (Solihull MBC)

Jan 25, 2023, 11:48 AM (1 day ago)

☆ ↶ ⋮

to me ▾

I support the application, but I cannot enter the judgment.

Andy

Sent from [Outlook for iOS](#)

C

Councillor Ken Meeson (Solihull MBC)

Jan 17, 2023, 4:01 PM (9 days ago)

☆ ↶ ⋮

to me ▾

Thanks Derek

[REDACTED]

By 'the necessary' I meant that I would make my support known, even if having to declare an interest rules me out of participating in the decision.

Sent from [Outlook for iOS](#)

C

Councillor Ian Courts (Solihull MBC)

Wed, Jan 11, 10:53 PM

☆ ↶ ⋮

to me ▾

Dear Derick

Thank you for your email and for explaining the necessary works to me. I am pleased to confirm my support for your application to the NCIL fund and wish you every success with this. It is good to see the success that you have had with recruiting new leaders and I want to express my thanks to you and your colleagues for all the work you do with our young people. The borough is so dependent upon communities and volunteers and it is so much appreciated.

Good luck

Kind regards

Ian

Councillor Ian Courts
Ward Member for Dorridge & Hockley Heath
Solihull Metropolitan Borough Council