

## NEIGHBOURHOOD CIL APPLICATION FORM 2019

### What's Neighbourhood Community Infrastructure Levy (CIL)?

Neighbourhood CIL is intended to help address the demands of a new development on the local area. This neighbourhood proportion is up to 25% of CIL receipts in areas with an adopted Neighbourhood Plan and up to 15% (capped at £100 per existing council tax dwelling) in areas without a Neighbourhood Plan. Therefore, if development occurs in an area, funds will be collected for the community to use to mitigate any impacts they have identified

At Solihull, a bidding system is open to communities to attempt to secure funding for projects that will benefit the local area. The fund total will be released annually, in April, and these funds will be open to bids until July 31st. Solihull MBC aim to fund the most appropriate projects (for an area), to ensure this, a screening application form will enable officers to best allocate funding. The funding will be become available once the ward allocation pot reaches £10,000.

### Completing this form:

A set of guidance notes on our website [www.solihull.gov.uk/cil](http://www.solihull.gov.uk/cil) is available to assist with the completion of this application form, together with guidance around how we make decisions on how funding is distributed and what is expected following the completion of a successful bid. If you need any further advice, please contact the CIL team on 0121 704 8008 or [cil@solihull.gov.uk](mailto:cil@solihull.gov.uk)

#### IMPORTANT: THE FOLLOWING CRITERIA IS MANDATORY IN ORDER TO BID FOR NEIGHBOURHOOD CIL

Project should be classed as Infrastructure/meets the demands development places on an area

Projects should not require on-going maintenance

The body applying should be:

Formally constituted

Has a bank account requiring two unrelated signatories

Has at least two unrelated management committee members if they are an unincorporated organisation or voluntary group

Demonstrates good financial management procedures including records of income and expenditure (or to be partnering with a delivery body who has these structures in place)

## PART 1: ABOUT YOU/YOUR ORGANISATION

Name of organisation applying:	Knowle Parish Church Penny's Youth Cafe
Address:	1717 High Street, Knowle, B93 0LN
Contact Phone Number:	
Contact Email Address:	

### Which Neighbourhood fund are you bidding for?

Dorridge/Hockley heath  Knowle  Olton  Shirley East  Shirley West  Shirley South  Silhill

<b>Location of the Proposed Project:</b>
<i>Full Address and please attach site plan</i> 5 St. John's Way Knowle, B93 0LE

### Who will be responsible for delivering the project?

Community Group  Please go to Part 2

Other Group/Organisation  Please go to Part 2

Solihull MBC  Please go to Part 3

## PART 2: COMMUNITY GROUPS/OTHER GROUPS ORGANISATIONS

### Please provide the details of the organisation responsible for the project delivery

Organisation Name	Knowle Parish Church
Project Contact/Person Completing this form:	
Organisation Address (If different from above)	As above
Phone Number (If different from above)	
Email Address (If different from above)	



### What is the legal status of the organisation?

Registered Charity  Charity Registration Number: 1127404

Company limited by guarantee:  Company Registration number:

An unregistered organisation

Part of regional/national organisation

### PART 3 – SOLIHULL MBC APPLICATIONS

<b>Name of Service Area</b>	
<b>Project Manager</b>	
<b>Extension Number</b>	
<b>Email Address</b>	

### PART 4: ABOUT THE PROJECT

<b>Project Name:</b>
<b>Penny's Youth Cafe</b>

<b>Total amount CIL amount requested: (Please see <a href="http://www.solihull.gov.uk/cil">www.solihull.gov.uk/cil</a> for information regarding current funding availability)</b>
<b>£4040</b>

<b>Project Summary:</b>
<i>Brief outline of proposed project you want to deliver.</i>  Penny's Youth Café is a church-sponsored community youth project to support local young people after school. It is open exclusively to young people aged 11-21. The project is established by the parish churches of Knowle, Dorridge and Bentley Heath to give young people a dedicated place to be where they can develop a sense of belonging. The café is situated in St John's Way in Knowle, operating from a previously vacant restaurant premise. It is supported by the churches and volunteers, accessible to young people from all faiths and none.

**Project Outcomes and Benefits:**

<b>Project output</b>	<b>Project benefits</b>	<b>Evidence</b>
<i>Outputs should be tangible deliverables from your project . E.G. New Playground Equipment</i>	<i>How will you know the project has been a success? E.G. Increased use of the park</i>	<i>How can you provide evidence to show this has been a success? E.G. Survey of numbers of people using the park</i>
<i>New Community Youth Cafe</i>	<i>Youth accessing Youth Cafe</i>	<i>Survey of numbers of people accessing the cafe</i>
<i>Youth mentoring opportunities</i>	<i>Youth accessing support from Youth leaders and other youth</i>	<i>Survey of numbers of people accessing evening youth events</i>
<i>Focussed location and activity for youth to meet in a safe and supervised environment</i>	<i>Builds alignment with local schools and enhancing vibrancy of the village centre</i>	<i>Established connections with other village activities and services</i>

**Mitigating the impact of Development**

*Please explain how your project will support development in the Neighbourhood, this could address a Social or a Physical need.*

*Penny's Youth Café is a project that gives young people ownership, engagement and support. Young people are welcome to find a safe place to develop friendships and access extra support. We aim to achieve this by running a sustainable café to provide a midweek after-school drop in for young people from local secondary schools.*

*The informal youth café will run from 3.30-6pm creating the opportunity for mentoring. There will also be regular youth church events running at the same premises, so young people can access extra pastoral support if needed.*

*The café will build on relationships developed with local young people from pilot café's run ad-hoc at different locations in Knowle since September 2017, where young people from all faiths and none have been welcomed and included.*

*By engaging young people as customers, members and volunteers, the café will not only draw young people into a caring environment after school, providing a bridge until adults are more likely to be home, but will build a sense of belonging and responsibility. These factors will reduce the opportunity for anti-social behaviour and isolation which many young people face the challenge of.*

### **Community Support**

*Please provide evidence of local support or backing for this project. Additional documentation can be submitted. Please confirm any support from Local Ward Councillors*

*Penny's Youth Café is a church-based volunteer driven enterprise. Everyone involved is either funded already by local churches, or not paid. At this phase of the project, no one is paid by the café.*

*Young people will take a volunteer role supervising various areas of the café, serving behind the bar, managing the café, cleaning and caring for the site. This work will be augmented by a dedicated team of adults who will supervise, contribute and maintain a safe space.*

*The café will be stocked by local contributions of home baked cakes from volunteers, contributions from local businesses, and maintained by income from the café for other expenses.*

*In this way, local adults have a way to engage with local young people, reducing the intergeneration understanding gap, reducing fear, and finding new ways to relate to each other, helping active citizens grow.*

Councillor Alan Rebeiro has confirmed his support for Penny's Youth Café.

### **Council Plan**

*Does the Project align with any of the priorities set out within the Solihull Council Plan which can be found at*

[http://www.solihull.gov.uk/Portals/0/Ourvisionandpriorities/Council\\_plan\\_on\\_a\\_page.pdf](http://www.solihull.gov.uk/Portals/0/Ourvisionandpriorities/Council_plan_on_a_page.pdf)

Securing inclusive economic growth: Running a sustainable community youth café and helping young people develop leadership skills which will benefit them in the future. This brings life to the village centre.

Planning and delivery for Solihull's low carbon future: Recycling facilities available at Penny's.

Managing demand and expectation for public services: Community Youth Café benefitting local young people and their families.

Developing and delivering our approach to services for children with complex needs: Wheelchair access and mentoring support available.

Making the best use of our people and physical assets: Running of Penny's is dependent on the voluntary support of people of a wide range of ages from the local community.

<b>Is your project specified within a neighbourhood plan?</b>	<b>Y (If Yes please provide details below)</b>	<b>N</b>
	<b>x</b>	
<b>Yes - The Knowle, Dorridge and Bentley Heath Neighbourhood Plan.</b>		

<b>How will this project be delivered and who will deliver it?</b>
<i>Who will be involved in running the project? Who will carry out the work? Do they have any previous experience of this work? What kind of skills/resources will be needed? Are there any risks?</i>
<i>Penny's Youth Café will be run by Knowle Parish Church and St Phillips and St James Church (Dorridge and Bentley Heath). The Youth team at Knowle Parish Church have been successfully running Youth Cafes since September 2017 at different venues within Knowle. Penny's Youth Café is being run by a team of over 40 volunteers who serve either at the café itself or by making cakes. All staff serving at the café have accessed training and are DBS checked. The risks are mitigated by ensuring that strict guidelines are followed for making drinks, cakes and offering support to young people accessing the café.</i>

<b>Ongoing Maintenance– see guidance criteria</b>
<i>Will there be any on-going maintenance? How would this be funded?</i>
<i>The premises at 5 St. John's Way have been made available to Knowle Parish Church rent-free until June 2020 so any financial surpluses made from sales at Penny's Youth Café will be used to maintain the property and invest into the future development of the café. Penny's has received a number of gifts and donations from local residents and was seed-funded by a grant from Knowle Parish Church. West Midlands Police have suggested we have been awarded a £995 grant and further grant applications are in the process of being applied for.</i>

## TIMESCALES

Please outline a proposed timeline for the project

<b>Proposed Date</b>	<b>Key Milestones</b>
<b>October 2019</b>	<b>Civic opening open to the local community with press coverage</b>
<b>December 2019</b>	<b>Christmas advent events at the cafe</b>
<b>July 2020</b>	<b>Potential new contract for 5 St. John's Way or a new premises for Penny's Youth Cafe</b>

## COSTS

Please outline the predicted costs for the project and outline if any other funding has been raised for the proposal:

Cost	£	Funded from?
<i>E.g. Materials</i>	400	CIL/ Other Source
<b>Running costs of Penny's Youth Cafe</b>	<b>2540</b>	<b>Local Donations</b>
<b>Seed fund for Café area redecoration and resources</b>	<b>1500</b>	<b>Knowle Parish Church</b>
<b>Café refurbishment and maintenance</b>	<b>2020</b>	<b>CIL</b>
<b>Purchase of IT equipment for mentoring and recreation</b>	<b>2020</b>	<b>CIL</b>

## RISKS

### Are there any risks associated with the project?

What is the risk if work does not take place? Is there any reason why the work would not be fully completed if funding were to be granted?

Penny's Youth Café has been seed funded by Knowle Parish Church so we have already partly refurbished the café area and purchased some games for the young people so if the funding were not to be granted then we still have an operational youth café. The grant funding would enable us to make further improvements to the café and buy new resources so as to keep young people engaged and encourage new people to see the café as an attractive place to spend time.

### Certification:

I confirm the information supplied is accurate to the best of my knowledge. I understand and accept that providing deliberate false information could result in Legal action being taken against me and withdrawal of funds awarded

I confirm I have read and understand Solihull MBC Neighbourhood CIL Terms and Conditions

I confirm I have read and understood Solihull MBC CIL Privacy Notice

### SIGNED:

### ON BEHALF OF: